
Activated* Application & Requirements Deadline – September 15, 2021 at 11:59pm EST

This MAR Checklist can be found on the CVCC Polysomnography Webpage. Any revisions made to the MAR Checklist are updated to the webpage and provided on paper in Admissions. Admission requirements are subject to change without notice.

Name: _____ **Student ID#:** _____

- 1. DO THIS FIRST:** Visit/email Student Services with a valid photo ID to activate* the [CVCC Application](#) with Polysomnography as the intended major or confirm that your records have an active status if you have been a previous student.
*Submitted applications are **activated** when a student brings a valid photo ID to the Student Services building and meets with an admissions staff member. Students **MUST** have an active program status to be considered for the program. To avoid disappointment, please **do not wait** until the deadline day to activate an Application or start the process. Applications may be activated by distance provided the applicant sends an email to admissions@cvcc.edu in which a request is made to activate by distance and accompanied by a copy of the photo ID. Whether an application is activated in person or by distance, applicants are responsible for reading and understanding packet contents and meeting requirements.
- 2. Submit official [High School/High School Equivalency Transcript](#) in a sealed envelope issued from the school, electronically through a 3rd party vendor to transcripts@cvcc.edu or by postal mail. Plan accordingly to ensure transcripts arrive by the deadline.
- 3. Submit official sealed [College Transcripts](#) from every school ever attended in a sealed envelope issued from the school, electronically through a 3rd party vendor to transcripts@cvcc.edu or by postal mail. Plan accordingly to ensure transcripts arrive by the deadline. If additional coursework is completed after submission of transcripts, an official *updated* transcript must be submitted to CVCC to ensure all possible transfer credit is awarded.
- 4. Demonstrate college readiness by appropriate developmental courses, college courses, SAT/ACT scores, college placement testing, Multiple Measures or RISE placement assignment.
- 5. Met College GPA requirement (2.50).
- 6. Completed, or currently completing, BIO 163 OR BIO 168 and BIO 169 with a grade of "C" or higher in each course prior to the Spring entry term. Students who are **not** enrolled in BIO 163 or BIO 169 at CVCC during the fall term must provide evidence of enrollment in the course by submitting an unofficial transcript showing the course IN PROGRESS (IP) or a copy of the fall registration statement or fall class schedule by the published MAR Deadline date.
- 7. Submit the completed MAR Checklist and any other documentation before the deadline.** From the applicant's CVCC email account, email a scanned copy or cell phone photo of the completed MAR Checklist to healthcare@cvcc.edu by the deadline. The MAR Checklist must be entirely readable. Checklists are not accepted after the published deadline; applicants should make note of the deadline date & time published in the packet and on the MAR Checklist.