

Activated* Application & Requirements Deadline: September 15, 2021 at 11:59pm EST

This MAR Checklist can be found on the CVCC Polysomnography Webpage. Any revisions made to the MAR Checklist are updated to the webpage and provided on paper in Admissions. Admission requirements are subject to change without notice.

Name: _____ **Student ID#:** _____

- 1. DO THIS STEP FIRST: Activate* the [CVCC Application](#) with “Polysomnography - Diploma” as intended major. Email/visit Student Services with a photo ID to activate or confirm your records have active status if you have been a previous student.**

*Applications may be **activated** by distance provided the applicant sends an email to admissions@cvcc.edu in which a request is made to activate by distance and accompanied by a copy of the photo ID. Whether an application is activated in person or by distance, applicants are responsible for reading and understanding packet contents and meeting requirements by the deadline.

Students **MUST** have an active program status to be considered for the program. To avoid disappointment, do not wait until the deadline date to start the Application process. Visit the [CVCC Admissions](#) webpage for hours of operation. [Directions and Campus Maps](#) are available on the CVCC webpage.

- 2. Submit official [High School/High School Equivalency Transcript](#) in a sealed envelope issued from the school, electronically through a 3rd party vendor to transcripts@cvcc.edu or by postal mail. Plan accordingly to ensure transcripts arrive by the deadline.
- 3. Submit official sealed [College Transcripts](#) from every school attended in a sealed envelope issued from the school, electronically through a 3rd party vendor to transcripts@cvcc.edu or by postal mail. Plan accordingly to ensure transcripts arrive by the deadline. If additional coursework is completed after submission of transcripts, an official *updated* transcript must be submitted to CVCC to ensure all possible transfer credit is awarded.
- 4. Demonstrate college readiness by appropriate developmental course, college courses, SAT or ACT scores, college placement testing, Multiple Measures or RISE placement assignment.
- 5. Meet College GPA requirement (2.50).
- 6. Completed, or currently completing, BIO 163 OR BIO 168 and BIO 169 with a grade of “C” or higher in each course prior to the Spring entry term. Students who are **not** enrolled in BIO 163 or BIO 169 at CVCC during the fall term must provide evidence of enrollment in the course by submitting an unofficial transcript showing the course IN PROGRESS (IP) or a copy of the fall registration statement or fall class schedule by the published MAR Deadline date.
- 7. Submit the completed MAR Checklist and any other documentation before the deadline.** From the applicant's CVCC email account, email a scanned copy or cell phone photo of the completed MAR Checklist to healthcare@cvcc.edu by the published deadline. The MAR Checklist must be entirely readable. Checklists are not accepted after the published deadline; applicants should make note of the deadline date & time published in the packet and on the MAR Checklist.