

CVCC Federal Work-Study Application

Student Name: _____ CVCC Student ID: _____

Address: _____

Telephone: _____ Email: _____

Program of Study: _____

Please check all areas that you have experience and proficiency in:

- | | | | |
|--|---|-------------------------------------|---|
| <input type="checkbox"/> Typing | <input type="checkbox"/> Filing | <input type="checkbox"/> MS Excel | <input type="checkbox"/> MS PowerPoint |
| <input type="checkbox"/> Working with youth | <input type="checkbox"/> MS Word | <input type="checkbox"/> Data Entry | <input type="checkbox"/> Video Editing |
| <input type="checkbox"/> Cash Register | <input type="checkbox"/> Computer | <input type="checkbox"/> Web Design | <input type="checkbox"/> Library Services |
| <input type="checkbox"/> Organizational Skills | <input type="checkbox"/> Office Equipment | | |

Legal Disclosure:

Have you ever been convicted of a crime other than a minor traffic violation? Yes No

If yes, please explain: _____

List preferred job placement:

1. _____

2. _____

List previous employment history:

Job	Place of Employment	Responsibilities/Duties	Dates of Employment
1			
2			
3			

CVCC is an Equal Opportunity Employer

I certify that the information given in this application and attached resume are true, accurate, and complete. Employment at CVCC is not contractual. Employment with CVCC is at-will, terminable at any time by the College at its sole discretion, with or without notice.

Applicant Signature: _____ Date: _____