

The Vice President of K64 and Talent Development in collaboration with the Vice President of Teaching and Learning and the Dean of Enrollment Management¹ shall supervise the College's enrollment management system. Enrollment Managers are College employees who help students plan and complete their academic goals. Enrollment Managers shall assist students with course selection and requirements for the program of study.

Enrollment Managers can offer students opportunities to enhance their education by making them aware of the various resources available to them throughout the College community. Enrollment Managers play an important role in the educational progress of advisees, by continually monitoring and evaluating their progression, as well as helping them clarify their educational goals and values.

Enrollment Managers shall be familiar with the Board's policies and procedures as well as other academic issues including, but not limited to: grading, course pre-requisites and the College's academic program offerings.

Adopted: August 26, 2022