

Activated* Application & Requirements Deadlines:

Spring Entry – November 1st

Summer Entry – April 1st

Fall Entry – June 17th

This program is designed for individuals who are currently working in the field of Neurodiagnostics as a R.EEG T. for at least 1 year, are in good standing with the ABRET. An AAS in Electroneurodiagnostics allows a practitioner to advance in employment or relocate to another position requiring an AAS. Applicants must meet all AAS course requirements as outlined in CVCC Catalog of record, maintain at least a 2.0 GPA in required courses and pay a diploma fee upon completion.

Name: _____ Student ID#: _____

This Student Checklist may be found on the CVCC webpage and active hyperlinks are provided for additional information in the online version. Admission requirements are subject to change without notice.

1. **DO THIS STEP FIRST:** Activate* the [CVCC Application](#) or visit Student Services with a photo ID to confirm your records have active status if you have been a previous student.

*Submitted applications are activated when a student brings a valid photo ID to the Student Services building and meets with an admissions staff member. No appointment is necessary to activate an Application or confirm an active program status. Students **MUST** have an active program status to be considered for the program. To avoid disappointment, do not wait until the deadline date to start the Application process.

2. Submit official [High School/High School Equivalency Transcripts](#) in a sealed envelope issued from the school, electronically through a 3rd party vendor to transcripts@cvcc.edu or by postal mail. Plan accordingly to ensure arrival before the deadline.
3. Submit official [College Transcripts](#) in a sealed envelope issued from the school, electronically through a 3rd party vendor to transcripts@cvcc.edu or by postal mail. If additional coursework is completed after submission of transcripts, an official *updated* transcript must be submitted to CVCC. Plan accordingly to ensure arrival before the deadline.
4. Currently working as a R.EEG T. for at least 1 year of documented employment.
5. Have current R.EEG T. through ABRET & verifiable proof of good standing.
6. Submit the following documents by fax ("Allied Health" 828-624-5208), by postal mail to "Allied Health/Student Records, 2550 US Highway 70 SE, Hickory, NC 28602", or by email to healthcare@cvcc.edu:
- Legible copy of valid photo ID;
 - Legible copy of current Basic Life Support Certification; and
 - Two Letters of Reference: One letter must come from the applicant's immediate supervisor and the other must come from the Medical Director of the facility where applicant is employed.
7. **Submit the completed Checklist before the published deadline:** From the student's CVCC email, send a scanned or cell phone photo of the Checklist to healthcare@cvcc.edu. The entire document must be readable. Checklists submitted after the deadline are not considered; make careful note of the published deadline dates on the top of this form.

The Program Director may request additional documentation. It is the applicant's responsibility to monitor Checklist requirements, *whether enrolled at CVCC or elsewhere* on a semester by semester basis. **Plan accordingly to avoid disappointment; documents are not accepted after the deadline.**

Additional applicants may be admitted to the program on a space available basis.