

Final Exam Statement

It is the practice of CVCC for all classes to administer comprehensive final exams. The following information is to be used for scheduling.

The semester will run 15 weeks, with final exams slotted for the 16th week. Contact hours for courses will either be equal to our current 16-week schedule, or higher, depending on the number of exam blocks needed.

The exam schedule will be posted on the CVCC web site for each semester. The following information should be used to compute exam times.

- Exam blocks are scheduled for two and a half (2 ½) hours. Since no breaks occur during this scheduled block, the time equates to a regular three (3) contact hour class.
- For classes that meet more than three (3) contact hours, use one (1) exam block per three (3) hour class.
 - For example, for Math classes that meet M-F 10:00-11:00, follow the schedule for Monday classes that meet at 10:00 for your first block, then Tuesday classes that meet at 10:00 for your second block. These two blocks equal six contact hours, which more than covers the five contact hours for the scheduled class.
 - If classes more than three (3) contact hours are scheduled for more than a 50-minute block on each day, use the following logic when determining your exam blocks: If a class meets MWF from 9:00-11:00, look for Monday at 9:00 for exam block one, then Monday at 10:00 for exam block two.
- For classes that meet on a day other than Monday or Tuesday:
 - Wednesday, follow the Monday schedule
 - Thursday, follow the Tuesday schedule
 - Friday, follow the Monday schedule.
- Note the exceptions that have been built in. If scheduled classes result in a conflict in the final exam schedule, the “conflict” will be moved to one of the exception times built into the schedule.
- Off-campus, Huskins, or non-sixteen week classes will follow the regular schedule for exams.
- Dual enrolled students, who may not be able to come to CVCC until 3:00 or later, will use one of the exam periods scheduled on Friday, either 2:00-4:30 or 4:30-7:00.
- Students required to do Clinicals will be excused from the regularly scheduled exam period, if a conflict arises, and can makeup the exam on a block which does not conflict with the off-site work experience.