



## Spring Semester 2010 Distance Education Classes

CVCC's Distance Learning Program consists of telecourses, Internet classes, North Carolina Information Highway (NCIH) classes, as well as Hybrid coursework of the same. Distance learning enables students with demanding work hours, hectic schedules, and/or childcare difficulties the freedom and flexibility to get an education at their convenience. CVCC's Distance Learning Program is continuously ranked in the top 10 of NC Community Colleges offering Distance Learning courses.

### INTERNET CLASSES

Blackboard is the platform CVCC uses to deliver on-line classes. Students must have access to a multimedia computer running Windows 98 or higher, Internet access with e-mail capabilities, and Microsoft Office 2003. (Some classes may have additional requirements.) Netscape Navigator 6.x and Internet Explorer 5.x are approved browsers for CVCC's Internet classes. Students are required to use their "ValleyCAT" e-mail address as a communication tool. Students should be able to access his/her account approximately three business days after applying for admission in Student Services. If you need assistance with your ValleyCAT account, please use the online help features or contact the ValleyCAT Help Desk at (828) 327-7000, extension VCAT (8228).

#### Orientation

Students enrolled in Internet-based classes will be oriented to their classes via the Internet. The orientation is presented in the same format as an Internet class and is provided through Blackboard. The orientation for Spring 2010 Internet classes will be available online at <http://cvcc.blackboard.com> beginning **January 6, 2010**. The orientation site has complete information on how to access Blackboard courses, ValleyCAT utilities, and tutorials. An optional face-to-face Internet orientation will be held on January 7, 2010, anytime between 7:30 a.m. – 6:00 p.m. in the Learning Assistance Center for those individuals who prefer personalized attention.

#### Class Access

Student access to Internet classes begins on the class begin date. All students should access online classes as soon as possible on or after the class begin date at <http://cvcc.blackboard.com>. Instructions for logging into Blackboard are provided in the "How to Login" section on the website.

**Note:** If you are unable to access your coursework by January 17 (16-Week classes), January 12 (First 8-week classes), February 14 (12-week classes) and by March 14 (Second 8-week classes), please contact the Blackboard Help Desk at 1-866-832-9253.

#### Important Dates

Important dates for Internet classes are listed below. Students who do not access their Internet class(es) by the Automatic Drop Date will be dropped.

Class Period	Orientation Available	Class Begin Date (Student Access Begins)	Access Class By This Date	Automatic Drop Date
<b>16- Week Class</b>	January 6, 2010	January 7, 2010	January 17, 2010	January 19, 2010
<b>First 8-Week Class</b>	January 6, 2010	January 7, 2010	January 12, 2010	January 13, 2010
<b>12-Week Class</b>	January 6, 2010	February 8, 2010	February 14, 2010	February 16, 2010
<b>Second 8-Week Class</b>	January 6, 2010	March 10, 2010	March 14, 2010	March 15, 2010

For additional information about Internet classes, please contact Bob Shave or Ken Elliott at (828) 327-7000, extension 4159 or 4249.

## INTERNET CLASSES

**16-Week session classes will begin on January 7, 2010.** The following 16-Week classes will be offered via the Internet. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
ACA 111	802-803	College Student Success	FRE 181	800	French Lab 1
ACC 120	800	Prin of Financial Acct	FRE 182	800	French Lab 2
ACC 121	800	Prin of Managerial Acct	GEO 111	800-801	World Regional Geography
ACC 129	800	Individual Income Taxes	GER 182	800	German Lab 2
ACC 140	800	Payroll Accounting	HEA 110	800-801	Personal Health/Wellness
ACC 150	800	Acct Software Appl	HEA 120	800	Community Health
ACC 221	800	Intermediate Acct II	HIS 122	800-802	Western Civilization II
ACC 240	800	Gov & Not-for-Profit Acct	HIS 132	800	American History II
ACC 269	800	Audit & Assurance Servcs	HMT 210	800	Medical Insurance
ART 111	801-804	Art Appreciation	HMT 211	800	Long-Term Care Admin
AUT 212	800	Auto Shop Management	HMT 220	800	Healthcare Financial Mgmt
BAF 131	800	Fund of Bank Lending	HOR 164	800	Hort Pest Management
BAF 141	800	Law & Banking: Principles	HOR 166	800	Soils & Fertilizer
BAF 222	800	Money and Banking	HOR 168	800	Plant Propagation
BUS 110	800	Introduction to Business	*MAT 070	800	Introductory Algebra
BUS 115	800	Business Law I	*MAT 080	800	Intermediate Algebra
BUS 116	800	Business Law II	MAT 115	800	Mathematical Models
BUS 137	800	Principles of Management	MAT 140	800	Survey of Mathematics
BUS 153	800	Human Resource Management	MAT 140A	800	Survey of Mathematics Lab
BUS 238	800	Integrated Management	MAT 151	800	Statistics I
BUS 260	800	Business Communication	MAT 151A	800	Statistics I Lab
CCT 110	800	Intro to CyberCrime	MED 114	800	Prof Interac in Heal Care
CIS 110	800-805	Introduction to Computers	MED 118	800	Medical Law and Ethics
CIS 111	800	Basic PC Literacy	MED 122	800	Medical Terminology II
CIS 277	800	Network Design & Imp	MED 272	800	Drug Therapy
CJC 112	800	Criminology	MKT 120	800	Principles of Marketing
CJC 121	800	Law Enforcement Operations	MKT 220	800	Advertising and Sales Promotion
CJC 141	800	Corrections	MKT 222	800	Credit Procedures
CJC 151	800	Intro to Loss Prevention	MKT 225	800	Marketing Research
CJC 160	800	Terrorism: Underlying Issues	MKT 227	800	Marketing Applications
CJC 212	800	Ethics & Comm Relations	MUS 110	800-801	Music Appreciation
CJC 222	800	Criminalistics	NET 240	800	Network Design
CJC 225	800	Crisis Intervention	OST 137	800	Office Software Applicat
CTS 115	800	Info Sys Business Concept	OST 181	800	Intro to Office Systems
CTS 210	800	Computer Ethics	OST 184	800	Records Management
CTS 286	800	Network Support	OST 202	800	Medical Transcription II
DRA 111	800	Theatre Appreciation	OST 284	800	Emerging Technologies
ECM 230	800	Capstone Project	PED 110	800	Fit and Well for Life
ECO 251	800	Prin of Microeconomics	POL 120	800	American Government
ECO 252	800	Prin of Macroeconomics	PSG 111	800	Neuro/Cardiopulmonary A&P
EDU 145	800	Child Development II	PSG 112	800	PSG Fundamentals
EDU 146	800	Child Guidance	PSG 212	800	Infant/Pediatric PSG
EDU 285	800	Internship Exp-School Age	PSY 150	800-801	General Psychology
ENG 111	800	Expository Writing	PSY 237	801	Social Psychology
ENG 113	800-801	Literature-Based Research	REL 110	800-801	World Religions
ENG 114	800-801	Prof Research & Reporting	REL 221	800	Religion in America
ENG 242	800	British Literature II	SEC 289	800	Security Capstone Project
FIP 120	800	Intro to Fire Protection	SOC 210	801-802	Introduction to Sociology
FIP 136	800	Inspections & Codes	SOC 213	800	Sociology of the Family
FIP 144	800	Sprinklers & Auto Alarms	SOC 220	801	Social Problems
FIP 152	800	Fire Protection Law	SPA 181	800-801	Spanish Lab 1
FIP 230	800	Chem of Hazardous Mat I	SPA 182	800-804	Spanish Lab 2
FIP 248	800	Fire Svc Personnel Adm	SPA 282	800	Spanish Lab 4

**\*MAT 070, Section 800; and MAT 080, Section 800** have an optional pre-test that must be taken in person. If a MAT 070-800 or MAT 080-800 student chooses to take the pre-test, he/she must attend the on-campus orientation on Monday, January 11 from 5:00 p.m.-7:00 p.m. Students must begin the pre-test no later than 6:00 p.m.

**INTERNET CLASSES--continued**

**First 8-Week session classes will begin on January 7, 2010.** The following First 8-Week classes will be offered via the Internet. Please check the Class Schedule for additional information.

<b>Course</b>	<b>Sect</b>	<b>Title</b>	<b>Course</b>	<b>Sect</b>	<b>Title</b>
ACA 111	800-801	College Student Success	CSV 221	800	Letters of Credit
BUS 240	800	Business Ethics	EDU 261	800	Early Childhood Admin I
BUS 245	800	Entrepreneurship II	MED 121	800-801	Medical Terminology I
CSV 210	800	Advanced Customer Service			

**12-week session classes will begin on February 8, 2010.** The following 12-week class will be offered via the Internet. Please check the Class Schedule for additional information.

<b>Course</b>	<b>Sect</b>	<b>Title</b>	<b>Course</b>	<b>Sect</b>	<b>Title</b>
EDU 119	800	Intro to Early Childhood Educ	EDU 235	800	School-Age Dev & Program

**Second 8-Week session classes will begin on March 10, 2010.** The following Second 8-Week classes will be offered via the Internet. Please check the Class Schedule for additional information.

<b>Course</b>	<b>Sect</b>	<b>Title</b>	<b>Course</b>	<b>Sect</b>	<b>Title</b>
ACC 120	801	Prin of Financial Acct	ECO 251	801	Prin of Microeconomics
BUS 121	800	Business Math	EDU 262	800	Early Childhood Admin II
BUS 125	800	Personal Finance	ETR 215	800	Law for Entrepreneurs
BUS 230	800	Small Business Management	MED 122	801-802	Medical Terminology II
CIS 110	806	Introduction to Computers	OST 136	800	Word Processing

## Hybrid Classes

The following classes will be offered via the Internet with a required on-campus seat component. Orientation will be held during the first on-campus class meeting. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
ACC 120	850	Prin of Financial Acct	EDU 280	850-851	Language & Literacy Exp
ACC 121	850	Prin of Managerial Acct	EMS 120	850	Intermediate Interventions
ACC 221	850-851	Intermediate Acct II	EMS 130	850	Pharmacology I for EMS
ACC 269	850	Audit & Assurance Servcs	EMS 131	850	Adv. Airway Management
BIO 169	850	Anatomy and Physiology II	EMS 240	850	Special Needs Patients
BUS 110	850	Introduction to Business	EMS 285	850	EMS Management
BUS 115	850	Business Law I	ENG 113	850	Literature-Based Research
BUS 116	850	Business Law II	FIP 224	850	Instructional Methodology
BUS 121	850-851	Business Math	FIP 229	850	Fire Dynamics and Combust
BUS 125	850	Personal Finance	GEL 111	850	Introductory Geology
BUS 137	850	Principles of Management	HMT 110	850	Intro to Healthcare Mgt
BUS 153	850	Human Resource Management	HMT 210	850	Medical Insurance
BUS 225	850	Business Finance	HMT 212	850	Mgt of Healthcare Org
BUS 230	850	Small Business Management	MKT 120	850	Principles of Marketing
BUS 260	850	Business Communication	NET 126	850	Routing Basics
CCT 121	850	Computer Crime Invest	NET 225	850	Routing & Switching I
CCT 285	850	Trends in Cyber Crime	NET 226	850	Routing & Switching II
CCT 289	850	Capstone Project	NOS 110	850	Operating System Concepts
CIS 110	850-857	Introduction to Computers	NUR 235	850	Adult Nursing II
CJC 144	850	Crime Scene Processing	OST 137	850	Office Software Applicat
CJC 221	850	Investigative Principles	OST 148	850	Med Coding Billing & Insu
CJC 246	850	Adv Friction Ridge Analys	OST 149	850	Med Legal Issues
CJC 251	850	Forensic Chemistry I	OST 181	850	Intro to Office Systems
CSC 134	850	C++ Programming	OST 184	850	Records Management
CSC 135	850	COBOL Programming	OST 243	850	Med Office Simulation
CSC 139	850	Visual BASIC Prog	OST 248	850	Diagnostic Coding
CSC 220	850	Machine Implem of Algor	OST 281	850	Emerg Issues in Med Ofc
CSC 238	850	Adv RPG Programming	OST 289	850	Administrative Office Mgt
CSC 239	850	Adv Visual BASIC Prog	PSG 189	850	Polysomnog Transition
CTS 080	850-854	Computing Fundamentals	PSG 211	850	Polysomnography II
CTS 289	850	System Support Project	RAD 245	850	Rad Quality Management
DBA 110	850	Database Concepts	SEC 150	850	Secure Communications
ECM 168	850	Electronic Business	SEC 210	850	Intrusion Detection
ECO 251	850	Prin of Microeconomics	SEC 240	850	Wireless Security
ECO 252	850	Prin of Macroeconomics	SPA 111	850	Elementary Spanish I
EDU 119	850	Intro to Early Child Educ	WEB 120	850	Intro Internet Multimedia
EDU 157	850-851	Active Play	WEB 210	850	Web Designs
EDU 221	850	Children with Exceptional	WEB 289	850	Internet Technologies Project
EDU 251	850-851	Exploration Activities			

## Telecourses

### On-Campus Orientation Required

Students enrolled in telecourses by videocassette or video CD are **REQUIRED** to attend orientation on Monday, January 11, 2010. Details are provided below.

- Students are **REQUIRED** to attend orientation on Monday, January 11 **ANYTIME** between 5:00 p.m. - 7:00 p.m. in the Cuyler A. Dunbar Building. (This is an open orientation where students can arrive anytime during this time period.) Students will meet with their instructor(s) to receive a course packet and the initialed form required to pick-up videocassettes, video CDs, or DVDs. Students will then go to the Library to check-out videocassettes, video CDs, or DVDs.
- Math telecourse students should bring a calculator and allow up to one and one-half hours to take a pretest during the required orientation session. Students must begin the pretest no later than 6:00 p.m.

For additional information, please contact Tina Isenhour at (828) 327-7000, extension 4386.

The following classes will be offered as a **Telecourse**. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
EDU 146	700	Child Guidance	EDU 259	700	Curriculum Planning
EDU 153	700	Health, Safety, & Nutrit	MAT 060	720	Essential Mathematics
EDU 234	700	Infants, Toddlers, & Twos			

## CVCC Alexander Center

The following class will be offered at the CVCC Alexander Center. Please check the Class Schedule for additional information or contact the Center at (828)632-8221.

Course	Sect	Title	Course	Sect	Title
ACA 111	400	College Student Success	ENG 113	750	Literature-Based Research
CJC 111	880	Intro to Criminal Justice	MAT 060	400	Essential Mathematics
CJC 121	880	Law Enforcement Operations	MAT 070	400	Introductory Algebra

## Information Highway Classes

Information Highway Classes are live interactive television classes offered to students on the CVCC campus and at off-campus locations via the North Carolina Information Highway. For additional information on these classes, please contact Ken Elliott at (828) 327-7000, extension 4249.

The following classes will be offered via the North Carolina Information Highway. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
CJC 111	875-876	Intro to Criminal Justice	FSE 118	801	Embalming Anatomy
CJC 111	880	Intro to Criminal Justice	FSE 212	801	Embalming Theory II
CJC 121	875-876	Law Enforcement Operations	FSE 214	851	Pathology
CJC 121	880	Law Enforcement Operations	MED 121	875	Medical Terminology I
ENG 113	740-750	Literature-Based Research	MED 122	875	Medical Terminology II
FSE 112	851	Princ of Funeral Service			