

CVCC's Distance Learning Program consists of telecourses, Internet classes, North Carolina Information Highway (NCIH) classes, as well as Hybrid coursework of the same. Distance learning enables students with demanding work hours, hectic schedules, and/or childcare difficulties the freedom and flexibility to get an education at their convenience. CVCC's Distance Learning Program is continuously ranked in the top 10 of NC Community Colleges offering Distance Learning courses.

INTERNET CLASSES

Blackboard is the platform CVCC uses to deliver on-line classes. Students must have access to a multimedia computer running Windows 98 or higher, Internet access with e-mail capabilities, and Microsoft Office 2003. (Some classes may have additional requirements.) Netscape Navigator 6.x and Internet Explorer 5.x are approved browsers for CVCC's Internet classes. Students are required to use their "ValleyCAT" e-mail address as a communication tool. Students should be able to access his/her account approximately three business days after applying for admission in Student Services. If you need assistance with your ValleyCAT account, please use the online help features or contact the ValleyCAT Help Desk at (828) 327-7000, extension VCAT (8228).

Orientation

Students enrolled in Internet-based classes will be oriented to their classes via the Internet. The orientation is presented in the same format as an Internet class and is provided through Blackboard. The orientation for Spring 2009 Internet classes will be available online at <http://cvcc.blackboard.com> beginning **January 7, 2009**. The orientation site has complete information on how to access Blackboard courses, ValleyCAT utilities, and tutorials. An optional face-to-face Internet orientation will be held on January 8, 2009, anytime between 7:30 a.m. – 9:00 p.m. in the Learning Assistance Center for those individuals who prefer personalized attention.

Class Access

Student access to Internet classes begins on the class begin date. All students should access online classes as soon as possible on or after the class begin date at <http://cvcc.blackboard.com>. Instructions for logging into Blackboard are provided in the "How to Login" section on the website.

Note: If you are unable to access your coursework by January 9 (16-week and first 8-week classes), February 10 (12-week classes) and by March 12 (second 8-week classes), please contact the Blackboard Help Desk at 1-866-832-9253.

Important Dates

Important dates for Internet classes are listed below. Students who do not access their Internet class(es) by the Automatic Drop Date will be dropped.

Class Period	Orientation Available	Class Begin Date (Student Access Begins)	Access Class By This Date	Automatic Drop Date
16- Week Class	January 7, 2009	January 8, 2009	January 16, 2009	January 21, 2009
First 8-Week Class	January 7, 2009	January 8, 2009	January 12, 2009	January 13, 2009
12-Week Class	January 7, 2009	February 9, 2009	February 12, 2009	February 16, 2009
Second 8-Week Class	January 7, 2009	March 11, 2009	March 13, 2009	March 16, 2009

For additional information about Internet classes, please contact Bob Shave or Ken Elliott at (828) 327-7000, extension 4159 or 4249.

INTERNET CLASSES--continued

16-week session classes will begin on January 8, 2009. The following 16-week classes will be offered via the Internet. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
ACA 111	800-803	College Student Success	HMT 220	800	Healthcare Financial Mgmt
ACC 120	800	Prin of Financial Accounting	HIS 122	800	Western Civilization II
ACC 121	800	Prin of Managerial Accounting	HOR 164	800	Hort Pest Management
ACC 130	800	Business Income Taxes	HOR 166	800	Soils & Fertilizers
ACC 140	800	Payroll Accounting	HOR 168	800	Plant Propagation
ACC 150	800	Acct Software Appl	MKT 120	800	Principles of Marketing
ACC 221	800	Intermediate Accounting II	MKT 220	800	Advertising and Sales Promotion
ART 111	800-802	Art Appreciation	MKT 222	800	Credit Procedures
BAF 131	800	Fund of Bank Lending	MKT 227	800	Marketing Applications
BAF 141	800	Law & Banking: Principles	MAT 070	800	Introductory Algebra
BAF 222	800	Money and Banking	MAT 080	800	Intermediate Algebra
BUS 110	800	Introduction to Business	MAT 115	800	Mathematical Models
BUS 115	800	Business Law I	MAT 140	800	Survey of Mathematics
BUS 116	800	Business Law II	MAT 140A	800	Survey of Mathematics Lab
BUS 121	800	Business Math	MAT 151	800	Statistics I
BUS 137	800	Principles of Management	MAT 151A	800	Statistics I Lab
BUS 153	800	Human Resource Management	MAT 161	800	College Algebra
BUS 225	800	Business Finance	MAT 161A	800	College Algebra Lab
BUS 238	800	Integrated Management	MED 114	800	Prof Interac in Health Care
BUS 240	800	Business Ethics	MED 118	800	Medical Law and Ethics
BUS 260	800	Business Communication	MED 272	800	Drug Therapy
CIS 110	800-810	Introduction to Computers	MUS 110	800-801	Music Appreciation
CIS 111	800-801	Basic PC Literacy	OST 131	800	Keyboarding
CTS 130	800-801	Spreadsheet	OST 134	800	Text Entry & Formatting
CTS 210	800	Computer Ethics	OST 136	800	Word Processing
CJC 111	800	Intro to Criminal Justice	OST 137	800	Office Software Applications
CJC 113	800	Juvenile Justice	OST 148	800	Med Coding Billing & Insurance
CJC 141	800	Corrections	OST 149	800	Med Legal Issues
CJC 212	800	Ethics & Comm Relations	OST 181	800	Intro to Office Systems
CJC 215	800	Organization & Administration	OST 184	800	Records Management
CJC 222	800	Criminalistics	OST 201	800	Medical Transcription I
CJC 225	800	Crisis Intervention	OST 243	800	Med Office Simulation
CCT 110	800	Intro to Cyber Crime	OST 289	800	Office Systems Management
CCT 112	800	Ethics & High Technology	OMT 260	800	Issues in Operations Management
CCT 231	800	Technology Crimes & Law	POL 120	800	American Government
DBA 110	800	Database Concepts	PSG 111	800	Neuro/Cardiopulmonary A&P
ECO 251	800	Prin of Microeconomics	PSG 211	800	Polysomnography II
ECO 252	800	Prin of Macroeconomics	PSG 212	800	Infant/Pediatric PSG
EDU 119	800	Intro to Early Child Education	PSY 150	800-801	General Psychology
EDU 145	800	Child Development II	PSY 241	800	Developmental Psych
EDU 153	800	Health, Safety, & Nutrition	REL 110	800-801	World Religions
EDU 186	800	Reading & Writing Methods	SEC 110	800-801	Security Concepts
EDU 262	800	Early Childhood Admin II	SOC 210	800-801	Introduction to Sociology
EDU 285	800	Internship Exp-School Age	SOC 213	800	Sociology of the Family
ECM 168	800	Electronic Business	SOC 220	800	Social Problems
ENG 111	800-801	Expository Writing	SPA 181	800-802	Spanish Lab 1
ENG 113	800-801	Literature-Based Research	SPA 182	800-804	Spanish Lab 2
ENG 242	800	British Literature II	SPA 282	800	Spanish Lab 4
FRE 182	800	French Lab 2	WEB 110	800-801	Internet/Web Fundamentals
FRE 282	800	French Lab 4	WEB 115	800	Web Markup and Scripting
GER 182	800	German Lab 2	WEB 120	800	Intro Internet Multimedia
HEA 110	800-801	Personal Health/Wellness	WEB 230	800	Implementing Web Serv
HMT 211	800	Long-Term Care Admin	WEB 260	800	E-Commerce Infrastructure

*MAT 080, Section 800 has an optional pre-test that must be taken in person. If a MAT 080-800 student chooses to take the pre-test, he/she must attend the on-campus orientation on Saturday, January 10 from 11:00 a.m.-1:00 p.m. Students must begin the pre-test no later than 12:00 p.m.

INTERNET CLASSES--continued

First 8-week session classes will begin on January 8, 2009. The following first 8-week classes will be offered via the Internet. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
BUS 230	800	Small Business Management	ENG 111	802	Expository Writing
CSV 110	800	Intro to Customer Service	MED 121	800	Medical Terminology I
CSV 221	800	Letters of Credit			

12-week session classes will begin on February 9, 2009. The following first 12-week classes will be offered via the Internet. Please check the Class Schedule for additional information.

Course	Sect	Title
DRA 111	800-801	Theatre Appreciation

Second 8-week session classes will begin on March 11, 2009. The following second 8-week classes will be offered via the Internet. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
ACC 120	801	Prin of Financial Accounting	MKT 120	801	Principles of Marketing
BUS 125	800	Personal Finance	MKT 223	800	Customer Service
ECO 251	801	Prin of Microeconomics	MED 122	800	Medical Terminology II
ECO 252	801	Prin of Macroeconomics			

Telecourses

On-Campus Orientation Required

Students enrolled in telecourses by videocassette or video CD are **REQUIRED** to attend orientation on Saturday, January 10, 2009. Details are provided below.

- Students are **REQUIRED** to attend orientation on Saturday, January 10 ANYTIME between 11:00 a.m. - 1:00 p.m. in the Cuyler A. Dunbar Building. (This is an open orientation where students can arrive anytime during this time period.) Students will meet with their instructor(s) to receive a course packet and the initialed form required to pick-up videocassettes, video CDs, or DVDs. Students will then go to the Library to check-out videocassettes, video CDs, or DVDs.
- Math telecourse students should bring a calculator and allow up to one and one-half hours to take a pretest during the required orientation session. Students must begin the pretest no later than 12:00 p.m.

For additional information, please contact Ken Elliott at (828) 327-7000, extension 4249.

The following classes will be offered as a **Telecourse**. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
ART 111	700-702	Art Appreciation	ENG 111	700	Expository Writing
EDU 118	700	Teach Assoc Princ & Prac	ENG 114	700	Prof Research & Reporting
EDU 144	700	Child Development I	HIS 132	730	American History II
EDU 146	700	Child Guidance	MAT 060	720	Essential Mathematics
EDU 153	700	Health, Safety, & Nutrition	REL 110	700	World Religions
EDU 234	700	Infants, Toddlers, & Twos	REL 221	700	Religion in America

CVCC Alexander Center

The following classes will be offered at the CVCC Alexander Center. Please check the Class Schedule for additional information or contact the Center at (828)632-8221.

Course	Sect	Title	Course	Sect	Title
CJC 111	750	Intro to Criminal Justice	HIS 122	750	Western Civilization II
CJC 131	750	Criminal Law	MAT 060	400	Essential Mathematics
EDU 146	750	Child Guidance	MAT 070	400	Introductory Algebra
EDU 251	400	Exploration Activities	MAT 080	400	Intermediate Algebra
EDU 275	400	Effective Teach Train	PSY 150	750	General Psychology
HIS 121	750	Western Civilization I	PSY 237	750	Social Psychology
HIS 121	751	Western Civilization I			

Information Highway Classes

Information Highway Classes are live interactive television classes offered to students on the CVCC campus and at off-campus locations via the North Carolina Information Highway. For additional information on these classes, please contact Ken Elliott at (828) 327-7000, extension 4249.

The following classes will be offered via the North Carolina Information Highway. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
CJC 111	740	Intro to Criminal Justice	HIS 121	750-751	Western Civilization I
CJC 111	750	Intro to Criminal Justice	HIS 122	740	Western Civilization II
CJC 121	740	Law Enforcement Operations	HIS 122	750	Western Civilization II
CJC 131	740	Criminal Law	MED 121	740	Medical Terminology I
CJC 131	750	Criminal Law	MED 122	740	Medical Terminology II
EDU 146	740	Child Guidance	PSY 150	740	General Psychology
EDU 146	750	Child Guidance	PSY 150	750	General Psychology
ENG 113	740	Literature-Based Research	PSY 237	740	Social Psychology
ENG 113	750	Literature-Based Research	PSY 237	750	Social Psychology
HIS 121	740-741	Western Civilization I			

Hybrid Classes

The following classes will be offered via the Internet with a required on-campus seat component. Orientation will be held during the first on-campus class meeting. Please check the Class Schedule for additional information.

Course	Sect	Title	Course	Sect	Title
ACA 111	850-851	College Student Success	EDU 251	850-851	Exploration Activities
ACC 120	850	Prin of Financial Accounting	EDU 271	850	Educational Technology
ACC 121	851	Prin of Managerial Accounting	EMS 120	850	Intermediate Interventions
ACC 129	850	Individual Income Taxes	EMS 130	850	Pharmacology I for EMS
ACC 130	850	Business Income Taxes	EMS 240	850	Special Needs Patients
ACC 221	850	Intermediate Accounting II	GEL 111	850	Introductory Geology
BIO 169	850	Anatomy & Physiology II	HMT 110	850	Intro to Healthcare Mgt
BUS 115	850	Business Law I	HMT 211	850	Long-Term Care Admin
BUS 116	850	Business Law II	HMT 220	850	Healthcare Financial Mgmt
BUS 121	850	Business Math	MAT 115	850	Mathematical Models
BUS 137	850	Principles of Management	NET 125	850	Networking Basics
BUS 153	850	Human Resource Management	NET 126	850	Routing Basics
BUS 230	850	Small Business Management	NET 225	850	Routing & Switching I
BUS 260	850	Business Communication	NET 226	850	Routing & Switching II
CCT 121	850	Computer Crime Invest	NOS 110	850-852	Operating Systems Concepts
CCT 285	850	Trends in Cyber Crime	NOS 120	850-851	Linux/UNIX Single User
CCT 289	850	Capstone Project	NUR 135	850	Adult Nursing I
CIS 110	850-860	Introduction to Computers	NUR 235	850	Adult Nursing II
CIS 111	850-851	Basic PC Literacy	OST 137	850	Office Software Applications
CIS 115	850-851	Intro to Prog & Logic	OST 148	850	Med Coding Billing & Insurance
CJC 144	850	Crime Scene Processing	OST 181	850	Intro to Office Systems
CJC 246	850	Adv Friction Ridge Analysis	OST 248	850	Diagnostic Coding
CSC 134	850	C++ Programming	OST 284	850	Emerging Technologies
CSC 135	850	COBOL Programming	PHO 220	850	Business of Photography
CSC 139	850	Visual BASIC Prog	RAD 245	850	Rad Quality Management
CSC 220	850	Machine Implem of Algor	SEC 110	850	Security Concepts
CSC 238	850	Adv RPG Programming	SEC 210	850-851	Intrusion Detection
CSC 239	850	Adv Visual BASIC Prog	SEC 240	850-851	Wireless Security
CTS 080	850-855	Computing Fundamentals	SEC 289	850-851	Security Capstone Project
CTS 130	850-851	Spreadsheet	SGD 112	850	SGD Design
CTS 230	850-851	Advanced Spreadsheet	SGD 114	850	3D Modeling
CTS 286	850	Network Support	SPA 112	850	Elementary Spanish II
CTS 289	850-851	System Support Project	WEB 110	850	Internet/Web Fundamentals
DBA 110	850-852	Database Concepts	WEB 115	850	Web Markup and Scripting
ECM 230	850	Capstone Project	WEB 210	850	Web Design
ECO 251	850	Prin of Microeconomics	WEB 230	850	Implementing Web Serv
EDU 119	850	Intro to Early Child Education	WEB 289	850	Internet Technologies Project