

**Advisory Committee for the
Office of Accountability, Efficiency, and Effectiveness
26 August 2010
President's Conference Room
2:30p.m.**

Meeting Minutes

Present: Kevin Rouse (Chair), Amy Bechtol, Ron Valentini, Linda Graham
Emily Whiteley, David Streater, Kim Clark, Cathy Bitsche, Keith Mackie,
Marvin Elliott, Steve Hunt, Ken Elliott, Cindy Coulter

1. **Call to Order:** The meeting was called to order at 2:30p.m.
2. **Approval of Minutes:** Ms. Bechtol is compiling minutes from the recent meetings dedicated to program review. When complete, these will be distributed to the group for approval.
3. **Interim Report to SACS/COC:** The Committee will be taking a short break from annual program review for the next few meetings to focus on completion of the 5th Year Interim Report to SACS/COC. Mr. Rouse distributed a handout summarizing the 2010 data from SACS/COC review of Interim Reports. He also gave the group an update on our progress with gathering data and documentation for the Interim Report. He urged everyone to continue to work on the narratives assigned to their areas and to let him know how he can help. Ms. Bechtol informed the group that data analysis for the QEP Impact Report would be complete by the next meeting.
4. **Instructional Evaluations:** Mr. Rouse informed the group that the most recent group of instructional evaluation results would be available shortly after September 15, 2010. The next round of requests is due September 22, 2010. Mr. Rouse will send a list of instructors who do not have responses to the appropriate Associate Deans.
5. **Next Meeting:** September 2, 2010
2:30pm
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