

**Advisory Committee for the
Office of Accountability, Efficiency, and Effectiveness
3 February 2011
Sipe Conference Room
2:30 p.m.**

Meeting Minutes

Present: Kevin Rouse (Chair) Marvin Elliott David Streater
Wes Bunch Garrett Hinshaw Ron Valentini
Kimberly Clark Erin LeGrand Emily Whiteley
Cindy Coulter Sandie Loyer
Bill Dulin Shawn Mull

Guest: George Kripner

Recorder: Sheila Coates
❖ = Action Items

1. **Call to Order:** The meeting was called to order at 2:30 p.m.

2. **Update on Past Minutes:** ACOAEE meeting minutes have been submitted to Mr. Rouse for review.
 - ❖ The minutes will be updated to the OAEE web site after approval.

3. **Introduction of Guest Attendee:** Dr. Hinshaw introduced Mr. George Kripner. Mr. Kripner has vast experience in strategic planning, and was invited to assist with the development of CVCC's 2013-2018 Strategic Plan.

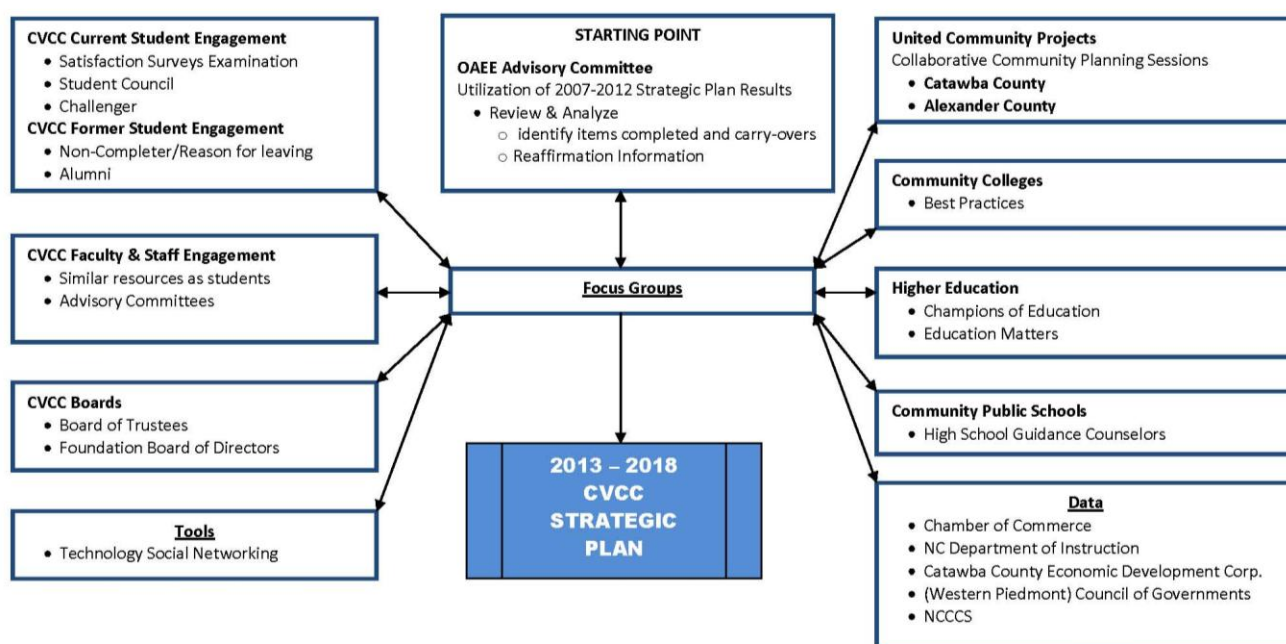
4. **2007-2012 Strategic Planning Results:** Dr. Hinshaw distributed two (2) handouts (shown below), reported that The Institution Mid-Plan Analysis reflects the results of the Strategic Plan, and further discussed how the Strategic Plan best served the College.
 - Institution Mid-Plan Analysis
 - 2007-2012 Strategic Plan Document

5. **2013 Strategic Plan:** The ACOAEE discussed the process by which to begin the development of the new Strategic Plan. Decisions were made to,
- 1) extend the new Strategic Plan date to 2018, and
 - 2) review the 2007-2012 outstanding items for inclusion in the new Strategic Plan.

The flow chart below provides a list of items to be considered for the development process. This chart may be edited as the ACOAEE members continue to work on the 2013-2018 Strategic Plan.

- ❖ Ms. Coates will maintain an active reporting of the development of the strategic planning process. This 2013-2018 Strategic Planning Report will reflect assignments, actions items, and the updated flow chart for ease of reference for the ACOAEE members.

Flow Chart for 2013-2018 CVCC Strategic Plan –Completion Target: May 2013



6. **Action Items:** Dr. Hinshaw has requested that the ACOAEE members review the “Action Item” list, and asked the assigned members to continue working on the items that are still pending.
7. **Adjournment/Next Meeting**
- Meeting adjourned: 3:30 p.m.
 - Next meeting: 10 February 2011, Sipe Conference Room, 02:30 p.m. (tentative)