

**Advisory Committee for the
Office of Accountability, Efficiency, and Effectiveness
13 January 2011
Sipe Conference Room
2:30 p.m.**

Meeting Minutes

Present:	Kevin Rouse (Chair)	Bill Dulin	Keith Mackie
	Amy Bechtol	Ken Elliott	David Streater
	Cathy Bitsche	Marvin Elliott	Ron Valentini
	Wes Bunch	John Enamait	Emily Whiteley
	Kimberly Clark	Linda Graham	
	Cindy Coulter	Garrett Hinshaw	

Recorder: Sheila Coates

❖ = Action Items

1. **Call to Order:** The meeting was called to order at 2:30 p.m.

2. **Assessment/Accreditation Software Presentations:** An introduction of the each ACOAEE member and their positions were made to Dr. Ben Coulter, Manager, TaskStream Systems Implementation, and Ms. Amy Levy, Senior Product Consultant, Tk20. Mr. Coulter and Ms. Levy provided Power Point and Internet presentations respectively, of the automated technology software, and answered questions from the ACOAEE members.

TaskStreams Suite of Tools for Higher Education:

- Accountability management System (AMS)
 - Equips educators with tools to demonstrate institutional effectiveness. AMS is a customizable system that helps to facilitate and manage strategic planning and assessment initiatives to strengthen teaching and learning across the institution.
 - Streamlined Accreditation
 - Efficient Management
 - Oversight and Reporting
 - Faculty Engagement
 - Continuous Improvement
- Learning Achievement (LAT)
 - Facilitates the demonstration and assessment of student performance based on established outcomes and standards. The tools enable customized competency assessment and reporting, as well as a wide range of methods to demonstrate learning.
 - Outcomes Assessment
 - Performance Reporting
 - E-Portfolios
 - Field Placement and Internship Management
 - Surveys

Tk20 CampusWide Assessment and Report System

CampusWide is a comprehensive assessment and report system for collecting and managing program, departmental, and institutional data, both academic and non-academic, for the measurement of accountability, institutional effectiveness, and accreditation.

- Specification of Mission, Goal and Outcomes
- Detailed Planning and Analysis for Each Outcome
- Customizable Reports
- Survey Engine Allow Integrated Assessments
- Course Evaluations
- Electronic Portfolios
- Student Retention

3. **ACOAAE members held a brief discussion regarding the two presentations.**

4. **Adjournment/Next Meeting:** The meeting was adjourned at 5:00 p.m. The next meeting is scheduled for 20 January 2011, Sipe Conference Room at 2:30, to review the Compliance Assist! Automated assessment software.